

**OREGON WASHINGTON COMMUNITY ASSOCIATION MANAGERS (OWCAM)
BOARD OF DIRECTORS MEETING
NOVEMBER 29th, 2011
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MINUTES OF THE BOARD OF DIRECTORS MEETING OF OREGON WASHINGTON COMMUNITY ASSOCIATION MANAGERS (OWCAM) HELD ON NOVEMBER 29th, 2011, IN THE OFFICES OF COMMUNITY MANAGEMENT INC., 2105 SE 9th Ave., PORTLAND, OR.

PRESENT: Steve Meyer, President
Ron Balash, Vice-President
Chris Barber, Secretary
Joel McDonell, Treasurer
Julia Neufeld, Executive Administrator

ABSENT: Rebecca Blaisdell, Director

I. CALL TO ORDER

Steve Meyer called the meeting to order at 8:35 AM.

II. ACCEPT AMENDED AGENDA – Accepted as presented.

MOTION: Director Meyer asked for a motion to be made to accept Agenda as presented. Director Barber made the motion and Director Balash seconded the motion. Unanimously accepted.

III. APPROVAL OF PREVIOUS MINUTES

MOTION: Director Balash made the motion to accept Sept 27th, 2011 Meeting Minutes. Director Meyer seconded the motion. Meeting Minutes of the Sept 27th, 2011 Board of Directors Meeting were unanimously approved by Board.

IV. FINANCIAL REPORT

1. September 2011 Financials
2. October 2011 Financials

Directors – reviewed the Financial Reports for the organization for September & October 2011.

MOTION: Director Barber made motion to accept financial reports for September & October 2011; Director McDonell seconded motion. Financial reports unanimously accepted and approved by Board.

V. UNFINISHED BUSINESS – Accepted as presented.

1. **Addition of Video Taping of Bi-Monthly Manager Meetings & Programs Page on Website.**
Video Taping performed for October 2011. Fee is \$30/per hour (with a cap of \$200 per event) also includes posting with OWCAM Administrator on website, tracking files. Taping was performed for October 2011 meeting, posted on site. Scheduled for December 2011 meeting.
Unanimously accepted.

VI. NEW BUSINESS

1. Julia Neufeld, presenting New Member Applications –

- Alliance Association Financial Services, Bend, OR
- Bridgetown Property Management, OR
- Casey & Skoglund, PLLC (reorganized), WASH
- Kennedy Restoration, OR
- Landerholm, WASH

MOTION: Director Meyer called for a motion for acceptance of 5 applications for membership.

Director Balash made the motion for the following: To approve the 5 applications for membership.

Director Barber made a second to the motion, with unanimous approval by Board of all applications for membership passing.

2. Vendors (Donating) Sponsoring CAMP© Sessions in 2012. Item referred through administrator; back to the Education/Certification Committee for exploration of 'how to' facilitate this for the program and potential sponsors, in expectation of a report beginning of 2012, (for budget and planning purposes.)

VII. COMMITTEE REPORTS

• **Expo – Steve Meyer – Update**

EXPO - January 20th, 2012 Next EXPO Meeting Date is December 6th. Speaker's selected, 2 room facility this year, same hotel, powerful committee this year.

• **Education/Certification – Joel McDonell – Update**

Session anticipated for Spring 2012. Director Balash requested the committee's consideration of: planning to branch out to Central Oregon for non-member managers, in hopes to educate and enlarge membership radius. Director McDonell committed

• **Legal – Ron Balash – Update,**

• **Marketing – Update N/A**

• **Program Committee – Chris Barber Update** (See program schedule submitted to Administrator by Camron Hamilton, also on website). Possible Ethics to be taught in bi-monthly meetings.

Julia reported sponsors info for December breakfast:

December meeting: Aldrich & Eike PC, Western Architectural, Landye, Bennett, Blumstein, LLP, J R Johnson, Reserve Funding by WSSC, & Forensic Building Consultants - have committed for year-end breakfast.

VIII. NEXT MEETING DATE

Next meeting date: – Tuesday, February 28th, 2011, 8:30 a.m. Administrator will send notice.

IX. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 9:57 A.M.